IVAIS Open Competitive Application Form

* indicates a required field

Indigenous Visual Arts Industry Support (IVAIS) program supports a professional, viable and ethical Indigenous visual arts industry with strong participation by Aboriginal and Torres Strait Islander people. Some of Australia's most dynamic visual art is produced in Indigenous art centres, which enable artists to create new art, earn income, develop professional skills and connect to the art market.

The IVAIS website contains important information and useful resources. Before starting this application, please ensure you have read and understood the:

- Open Competitive Guidelines
- Frequently Asked Questions
- Indigenous Art Centre Framework
- Arts Worker Employment Information

Assistance

If you require assistance completing this form, please contact the IVAIS team (ivais@arts.gov.au) before submitting your proposal.

Privacy Statement

Personal information that you provide to the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts will be managed in accordance with the *Privacy Act* 1988.

The department will use your personal information in connection with the assessment and administration of the grant application for which it was provided to us. We may share your information with external advisors assisting us with assessment and we may also share your contact details with relevant Ministers and Members of Parliament. We may share your information (including personal information) with other Australian Government entities including for reporting, research, service delivery or compliance purposes (including for publication on GrantConnect). Otherwise, we will not use or disclose your personal information except as permitted by law.

You are not compelled by law to provide your personal information, but we may not be able to consider or accurately assess a grant application without it.

The department will store your personal information securely. The department’s privacy policy contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the department.

For more information see www.infrastructure.gov.au/privacy/

When to submit

Complete this application form to apply for funding for activities that commence from 2027-28 or 2028-29.

Submit by 11:59pm AEDT Thursday 26 November 2026.

Please note:

- It is essential that you follow instructions and complete each question carefully with correct information, including checking for correct spelling.

The primary contact will be advised of the outcome of this application in writing.

Eligibility

We can only consider an entity's application if the entity meets all the eligibility criteria outlined in the **Indigenous Visual Arts Industry Support (IVAIS) Open Competitive Grant Guidelines.**

To be eligible, an organisation must:

- have an Australian Business Number (ABN),
- be registered for the Goods and Services Tax if required by the tax office,
- have an account with an Australian financial institution,
- identify as an organisation included in section 4.1 of the IVAIS Open Competitive Grant Guidelines, and
- have no overdue acquittals or serious breaches relating to Australian Government
  A serious breach is one that has resulted in, or warrants, the termination of a grant agreement.

The following entities are not eligible for IVAIS funding:

Are you applying as: *
○ an individual or sole trader
○ an unincorporated association
○ an overseas resident/organisation
○ an organisation that is at risk of insolvency
○ an organisation with overdue acquittals or in serious breach relating to Australian Government funding. A serious breach is one that has resulted in, or warrants, the termination of a grant agreement
○ an organisation not included in section 4.1 of the IVAIS Open Competitive Grant Guidelines
○ an organisation, or your project partner is an organisation, included on the National Redress Scheme’s website on the list of Institutions that have joined or signified their intent to join the Scheme. Further information is available at: https://nationalredress.gov.au.
○ I am none of the above and applying as an eligible entity

Your answer to the question above indicates that you are not eligible for IVAIS funding.

While you are able to submit this form, you will not be able to complete the application and your application will not be considered for assessment.

Organisation details

* indicates a required field

The purpose of this section is for you to provide the details of your organisation. This information is also used to further review the eligibility of your organisation to participate in the IVAIS grant opportunity.

Organisation legal entity name *
Organisation Name

Must be the full legal entity name of the applicant organisation.

Organisation trading name *

Please enter trading name e.g. Art centre name.

Organisation Description *

Word count:
Must be no more than 50 words.
Please enter a brief description of the organisation.

Organisation website (if applicable)

Must be a URL.

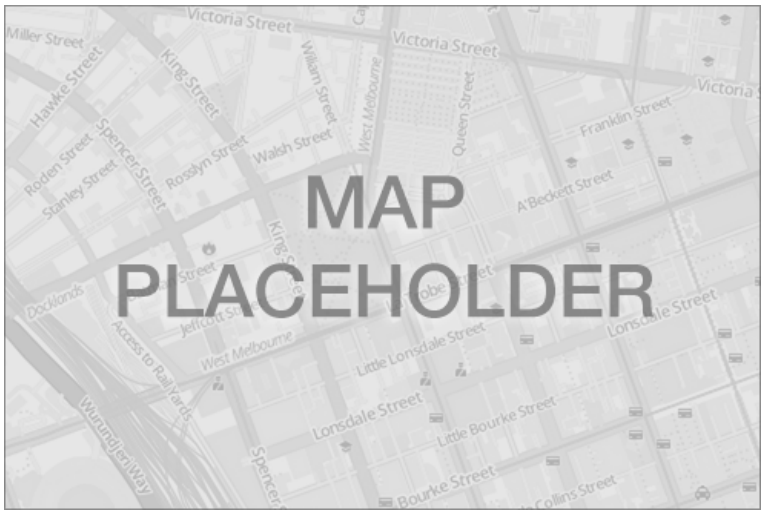
Social media (if applicable)

Social media

URL or handle

Other:

Organisation location *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Postal Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Australian Business Number (ABN) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Year organisation established *

Date organisation incorporated *

Must be a date.

Are you registered for the Goods and Services Tax, if required by the tax office? *

○ Yes ○ No ○ Not required by the tax office

Date GST registration was effective *

Must be a date.

Your answer "**No**" in response to *Are you registered for the Goods and Services Tax, if required by the tax office?* indicates that you are not eligible for IVAIS funding.

While you will be able to submit this web-form should you wish, you will not be able to complete the application. As a result, we will not be able to assess your submission.

Why are you not required to be registered for GST? *

Australian Company Number (ACN)

An Australian Company Number (ACN) is a nine-digit number that only companies receive. Unlike ABNs, the Australian Securities and Investments Commission (ASIC) issues ACNs. Not all businesses are companies. A company is a particular business structure that is legally separate from its owners (called 'shareholders') and is managed by directors. They either use the rules in the *Corporations Act 2001* or operate under a Constitution.

To search for your organisations Australian Company Number, refer to the Australian Securities and Investments Commission website.

ACN

Australian Charities and Not-for-profits Commission (ACNC)

Date registered (if applicable)

Must be a date.

Indigenous Corporation Number (ICN)

To search for your organisations Indigenous Corporation Number, refer to The Australian Government Office of the Registrar of Indigenous Corporations website.

ICN

Please note that registering or updating your details with the ORIC, if applicable, will not automatically update the Australian Business Register (ABR) or vice versa. You will need to update both separately.

Date registered (if applicable)

Must be a date.

Indigenous organisation: For organisations with five (5) or more board members, at least 51 per cent of the organisation's members are Aboriginal or Torres Strait Islander people.

For organisations with fewer than 5 board members, please refer to the *Indigeneity requirement* membership ratios used in the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (CATSI Act) and its associated Regulations. These can be found on the ORIC website here.

Is your organisation an Indigenous or Non-Indigenous organisation? *

○ Indigenous ○ Non-Indigenous

Please select one definition below that best describes how your Indigenous organisation is structured:

Tier 1 - An incorporated Aboriginal or Torres Strait Islander organisation with at least 51% Indigenous ownership **and** at least 51% Indigenous control via its governing body that is either:

- Tier 1a – a Community-controlled* organisation where the above thresholds are mandated by its governing rules or legislation;
- Tier 1b – not a Community-controlled* organisation but meets the above 51% Indigenous ownership and 51% Indigenous control thresholds.

Tier 2 - Another organisation, with at least 50% Indigenous ownership or 50% Indigenous control

Select tier *

○ Tier 1a ○ Tier 1b ○ Tier 2

*Community-controlled means an Indigenous organisation with majority Aboriginal and/or Torres Strait Islander ownership and control, and that is operated for the benefit of Aboriginal and Torres Strait Islander communities.

What size is your organisation? *

○ Small Business (less than 20 FTE employees)
○ Medium Business (20-200 FTE employees)
○ Large Business (over 200 FTE employees)

Number of full-time equivalent (FTE) employed by your organisation. For example, an organisation that employs one person 40% of the week and second person for 60% of the week, added together this equals one FTE total.

Organisation Entity Type

What Legislative Act does the organisation sit under? *
○ Aboriginal Corporation (incorporated under the Corporations (Aboriginal and Torres Strait Islander) Act 2006)
○ Incorporated Association (incorporated under the State/Territory legislation)
○ Incorporated Cooperative (incorporated under the State/Territory legislation)
○ Public Company (incorporated under the Corporations Act 2001)
○ Private Company (incorporated under the Corporations Act 2001)
○ Organisation established through a specific piece of Commonwealth or State/Territory legislation
○ A partner on behalf of a partnership
○ Trustee on behalf of a Trust
○ State/Territory Government
○ Local Government
Applicants are encouraged to register under the Corporations (Aboriginal and Torres Strait Islander) Act 2006. For further information contact the Office for the Registrar of Indigenous Corporations, or visit: www.oric.gov.au. An organisation or group that meets the above criteria can auspice on behalf of an unincorporated organisation or group.

IVAIS Organisation Classification - Please select the organisation classification most relevant to your organisation *
○ Art Centre
○ Industry Event
○ Industry Service Organisation
○ Regional Hub
○ Project

Is this application for an auspice arrangement (activity being delivered by a different organisation)? *
○ Yes ○ No

Details of group or organisation that is delivering the activity / that you are applying to auspice

Click **Add More** for additional rows.

Entity/Group	Region/Community	State

Does your organisation employ Indigenous Arts Workers? *
○ Yes ○ No
Indigenous Arts Worker Employment might be funded by IVAIS or other sources See definitions in the Grant Opportunity Guidelines available on the IVAIS website

Is your organisation an Indigenous Art Code Signatory or Supporter Member? *
○ Yes ○ No

As per Indigenous Art Code website

Please attach evidence of your pending status (if applicable)
Attach a file:

IVAIS Peak Bodies Member or Affiliate (Partner or Supporter). Please select all that apply.
☐ Aboriginal Art Centre Hub Western Australia (AACHWA)
☐ Aṉanguku Arts and Cultural Aboriginal Corporation (Ku Arts)
☐ Arnhem, Northern and Kimberley Artists Aboriginal Corporation (ANKA)
☐ Desart
☐ Indigenous Art Centre Alliance (IACA)

Governance and funding history

* indicates a required field

Please provide a copy of your current Strategic Plan *
Attach a file:

A strategic plan is a long-term roadmap (typically 3 to 5+ years) that defines an organisation's vision, mission, and high-level goals.

When did your current Strategic Plan begin and when does it expire?

Strategic Plan start date *
Must be a date.

Strategic Plan end date *
Must be a date.

In the coming financial year will there be any significant changes in direction compared to your current Strategic Plan? *
○ Yes ○ No

Please tell us about the changes *

Word count:
Must be no more than 150 words.

Have you demonstrated a commitment to increasing Indigenous employment, supplier use and/or engagement? *

○ Yes ○ No

Provide a brief outline of your commitment *

Word count:
Must be no more than 100 words.

Organisation contact details

Head of organisation name * Title First Name Last Name

Position *

Email *
Must be an email address.

Phone number *
Must be an Australian phone number.

Mobile number
Must be an Australian phone number.

Primary contact details

The organisation's primary contact should be the person in the organisation who is responsible for ongoing contact with the Department.

- The primary contact will be advised of the outcome of this application in writing.

Contact name * Title First Name Last Name

Position *

Email *
Must be an email address.

Phone number *
Must be an Australian phone number.

Mobile number (if applicable)

Secondary contact details

The organisation's secondary contact should be a person in the organisation who has authority to act on behalf of the organisation.

Contact name Title First Name Last Name

Position

Email

Must be an email address.

Phone Number

Must be an Australian phone number.

Mobile number (if applicable)

Must be an Australian phone number.

Key personnel details

Please provide all key personnel that will be involved in this activity.

Name	Role in the activity	Brief description of experience	Confirmation	Contact number	Email address

Does your organisation currently receive funding through the IVAIS Program? *

○ Yes ○ No

Has your organisation received other Australian Government or philanthropic funding in the last three years? *

○ Yes ○ No

Please provide detail of other funding received in the last three years.

Click **Add More** for additional rows.

Funding organisation	Purpose	Total funding received in the last three years	Funding period (years)	Status
		Must be a dollar amount.		

Reporting compliance

Do you have any outstanding reports or other non-compliance relating to any Australian Government funding agreements? *

○ Yes ○ No

A serious breach is one that has resulted in, or warrants, the termination of a grant agreement.

Briefly state which program and Government department this relates to, the value of the grant, and why your organisation was non-compliant. *

Word count:
Must be no more than 100 words.

Board of Directors

Is your organisation governed by a Board of Directors? *

○ Yes ○ No

Chairperson of the Board of Directors
Please enter the details of the Chairperson of the Board of Directors who will be holding office during the financial year.

In the instances where the Chairperson's tenure will expire during the financial year, enter the outgoing chair's details. If you know the incoming chair, please press the ***Add More*** button to create an additional line and complete.

	Tenure start	Tenure end	Comment
	Must be a date.	Must be a date.	
Title First Name Last Name			

Please provide a copy of your organisation's most recent audited financial statement *

Attach a file:

Please briefly describe the governance arrangement within your organisation, including the capacity to manage grants. *

Word count:
Must be no more than 100 words.

Briefly describe how you will keep track of your activity, including monitoring the activities performance and the outcomes achieved. *

Word count:
Must be no more than 100 words.

Conflict of Interest

Are there any potential perceived or actual conflicts of interest arising from the proposed activity? *

○ Yes ○ No

What is the potential perceived or actual conflicts of interest and how they will be managed. *

Word count:
Must be no more than 150 words.
Explain why a conflict of interest would not result from the grant, or how the conflict will be managed.

Proposed grant activity and risk management

* indicates a required field

Please note: You cannot receive funding from IVAIS and another grant for the same activity or purpose. If you have applied for other funding for this activity and are successful at a future date, you must let us know.

Grant activity title *

Please keep the title short and succinct. e.g 'Name of Art Centre' Administration Support; or 'Name of Art Centre' arts program etc.

Grant activity description *

Word count:
Must be no more than 50 words.
A brief description of the activities the organisation will deliver with the grant funding.

Please select the IVAIS stream/s being applied for *
☐ Operational ☐ Arts Worker ☐ Project

For additional information on funding streams and eligible expenditure please refer to the Frequently Asked Questions and Arts Worker Employment information at Indigenous Visual Arts Industry Support program | Office for the Arts

Activity dates

Please note: you **must not** commence your proposed activity until you have entered into a funding agreement with us.

Please select the financial year in which your activity will commence *
○ 2027-28 ○ 2028-29

Are you applying for one or two financial years of funding? *
○ 1 ○ 2

Your activity start date is expected to be: *

Your activity should typically start on 1 July of the relevant financial year

Your activity end date is expected to be: *

Your activity should typically end on 30 June of the relevant financial yearly

Work plan for financial year 1

The work plan below should set out the **key deliverables / milestones** for the first financial year of your activity. If approved, the work plan will form part of your grant agreement. The planned completion dates should occur throughout the project period and should be **listed in chronological order.**

Click **Add More** for additional rows.

Key deliverable - task to be undertaken	**Expected outcome**	**Planned date of completion**
Must be no more than 15 words.	Must be no more than 15 words.	Must be a date.

Work plan for financial year 2

The work plan below should set out the **key deliverables / milestones** for the second financial year of your activity. If approved, the work plan will form part of your grant agreement. The planned completion dates should occur throughout the project period and should be **listed in chronological order.**

Click **Add More** for additional rows.

Key deliverable - task to be undertaken	**Expected outcome**	**Planned date of completion**

Must be no more than 15 words.	Must be no more than 15 words.	Must be a date.

Risk management

Identify the most significant risks that may affect delivery of your proposed activity and explain how they will be managed. You may upload an existing risk management document or complete the risk table provided. Focus on the most significant risks and practical mitigation measures.

You may either: *
- ○ Upload an existing risk management document; or
- ○ Complete the risk table provided below.

Please upload your Risk Management Plan below.

Risk Management Plan *
Attach a file:

Risk management table

Click **Add More** for additional rows.

Risk	Consequence of risk occurring	Likelihood of risk occurring	Management approach

Funding request

* indicates a required field

Proposed budget

Please provide a breakdown of requested funding for each financial year below. All figures must be GST exclusive.

- You will record detailed expenditure of the streams of funding in the following pages
- You may enter '0' in streams you are not applying for.

Year 1

Financial Year for first year of funding *	Year 1 Operational funding *	Year 1 Indigenous Arts Worker funding *	Year 1 Project funding *

○ 2027/28
○ 2028/29

Must be a dollar amount. Must be a dollar amount. Must be a dollar amount.

Year 1 total requested (GST exc) *

This number/amount is calculated.

Year 2

Financial Year for second year of funding *
○ 2028/29
○ 2029/30

Year 2 Operational funding *

Must be a dollar amount.

Year 2 Indigenous Arts Worker funding *

Must be a dollar amount.

Year 2 Project funding *

Must be a dollar amount.

Year 2 total requested (GST exc) *

This number/amount is calculated.

Totals

Total Operational funding

This number/amount is calculated.

Total Indigenous Arts Worker funding

This number/amount is calculated.

Total Project funding

This number/amount is calculated.

Total amount requested (GST exclusive)

$

This number/amount is calculated.

Proposed Operational expenditure

Please add your proposed Operational expense items for the respective **financial year(s)** below. Amounts must be **GST exclusive**.

- Only include your proposed IVAIS funded operational costs (e.g. art centre Manager salary, audit costs, etc.)
- For more detail on expense categories, see the Grant Opportunity Guidelines on the IVAIS website.

Click **Add More** for additional rows.

Year 1 Operational expenses

Cost category	Description	Amount

		Must be a dollar amount.
Other:		$

The balance below calculates **Year 1 Operational funding** from page 5 minus the below **Total Operational expenses - year 1**.

The balance must equal to '0' or you will not be able to submit this form.

Total Operational expenses - year 1

This number/amount is calculated.

Operational balance - year 1

$

This number/amount is calculated.

Year 2 Operational expenses

Click **Add More** for additional rows.

Cost category	Description	Amount
		Must be a dollar amount.
Other:		

The balance below calculates **Year 2 Operational funding** from page 5 minus the below **Total Operational expenses - year 2**.

The balance must equal to '0' or you will not be able to submit this form.

Total Operational expenses - year 2

This number/amount is calculated.

Operational balance - year 2

This number/amount is calculated.

Operational expense totals

The balance below calculates **Total Operational funding** minus the below **Total Operational expenses**.

The balance must equal to '0' or you will not be able to submit this form.

Total Operational expenses

This number/amount is calculated.

Total Operational balance

This number/amount is calculated.

Proposed Indigenous Arts Worker expenditure

Please add your proposed Indigenous Arts Worker expense items for the respective **financial year(s)** below. Amounts must be **GST exclusive**.

- Only include your proposed IVAIS funded Indigenous arts worker employment costs (e.g. salaries, on-costs, professional development/ training etc.)
- You will need to allocate at least 10 per cent of your arts worker funding towards training and professional development activities for your IVAIS Indigenous arts workers
- You may charge a maximum administration fee of up to 10 per cent for each IVAIS Indigenous arts Due to the economies of scale, the higher the number of arts workers, the lower the fee is expected to be
- For more detail on expense categories, see the Grant Opportunity Guidelines on the IVAIS website.

Year 1 Indigenous Arts Worker expenses

Click **Add More** for additional rows.

Cost category	Description	Amount
		Must be a dollar amount.
Other:		

The balance below calculates **Year 1 Indigenous Arts Worker funding** minus the below **Total Indigenous Arts Worker expenses - year 1**.

The balance must equal to '0' or you will not be able to submit this form.

Total Indigenous Arts Worker expenses - year 1

This number/amount is calculated.

Indigenous Arts Worker balance - year 1

This number/amount is calculated.

Year 2 Indigenous Arts Worker expenses

Click **Add More** for additional rows.

Cost category	Description	Amount
		Must be a dollar amount.
Other:		

The balance below calculates **Year 2 Indigenous Arts Worker funding** minus the below **Total Indigenous Arts Worker expenses - year 2**.

The balance must equal to '0' or you will not be able to submit this form.

Total Indigenous Arts Worker expenses - year 2

This number/amount is calculated.

Indigenous Arts Worker balance - year 2

This number/amount is calculated.

Indigenous Arts Worker expense totals

The balance below calculates **Total Arts Worker/Employment funding** minus the below **Total Arts Worker/Employment expenses**.

The balance must equal to '0' or you will not be able to submit this form.

Total Indigenous Arts Worker expenses

This number/amount is calculated.

Indigenous Arts Worker balance

This number/amount is calculated.

Year 1 - IVAIS Indigenous Arts worker employment

How many IVAIS Indigenous arts workers do you expect to employ for financial year 1?

Enter **0** where not applicable.

Employed full-time	Employed part-time	Employed on a casual basis	Total number of arts workers to be employed

Must be a number.	Must be a number.	Must be a number.	This number is calculated.

Year 1 Indigenous Arts Workers position breakdown

Using the above numbers, **complete a row for each** IVAIS funded Indigenous arts worker you expect to employ for financial year 1.

Where you expect to employ more than one IVAIS funded Indigenous arts worker, press the ***Add More*** button to create additional lines and complete as required.

- Full-time: engaged for 38 hours a week.
- Part-time: engaged for less than full-time hours on a predictable
- Casual: an employee whose work hours may vary per week. See IVAIS Arts Worker Employment document for details on the IVAIS website.

Arts workers support day to day art centre functions (E.g. Administrative Assistance, Products Preparation and Packaging, Studio Support or Community Liaison Officer). Include the position's key responsibilities.

Click **Add More** for additional rows.

Employment category	Position name	Position description

Year 2 - IVAIS Indigenous Arts worker employment

How many IVAIS Indigenous arts workers do you expect to employ for financial year 2?

Employed full-time	Employed part-time	Employed on a casual basis	Total number of arts workers to be employed
Must be a number.	Must be a number.	Must be a number.	This number/amount is calculated.

Year 2 Indigenous Arts Workers breakdown

Using the above numbers, **complete a row for each** IVAIS funded Indigenous arts worker you expect to employ for financial year 2.

Where you expect to employ more than one IVAIS funded Indigenous arts worker, press the ***Add More*** button to create additional lines and complete as required.

- Full-time: engaged for 38 hours a week.
- Part-time: engaged for less than full-time hours on a predictable
- Casual: an employee whose work hours may vary per week. See IVAIS Arts Worker Employment document for details on the IVAIS website.

Arts workers support day to day art centre functions (E.g. Administrative Assistance, Products Preparation and Packaging, Studio Support or Community Liaison Officer). Include the position's key responsibilities.

Click **Add More** for additional rows.

Employment category	Position name	Position description

Proposed Project expenditure

Please add your proposed Project expense items for the respective **financial year(s)** below. Amounts must be **GST exclusive**.

- Only include your proposed IVAIS funded project costs (e.g. art centre Manager salary, audit costs, etc.)
- For more detail on expense categories, see the Grant Opportunity Guidelines for details on the IVAIS website.

Year 1 Project expenses

Click **Add More** for additional rows.

Cost category	Description	Amount
		Must be a dollar amount.
Other:		$

The balance below calculates **Year 1 Project funding** minus the below **Total Project expenses - year 1**.

The balance must equal to '0' or you will not be able to submit this form.

Total Project expenses - year 1

This number/amount is calculated.

Project balance - year 1

This number/amount is calculated.

Year 2 Project expenses

Click **Add More** for additional rows.

Cost category	Description	Amount
		Must be a dollar amount.
Other:		

The balance below calculates **Year 2 Project funding** minus the below **Total Project expenses - year 2**.

The balance must equal to '0' or you will not be able to submit this form.

Total Project expenses - year 2

This number/amount is calculated.

Project balance - year 2

This number/amount is calculated.

Project expense totals

The balance below calculates **Total Project funding** minus the below **Total Project expenses**.

The balance must equal to '0' or you will not be able to submit this form.

Total Project expenses

This number/amount is calculated.

Total Project balance

This number/amount is calculated.

Budget summary

* indicates a required field

Overview of total proposed budget and expenditure

The **Total grant balance** below must equal to '0' or you will not be able to submit this form. If it is not '0', please review your expenditure items and adjust as required.

All amounts must be **GST exclusive**.

Total amount requested

$

This number/amount is calculated.

Total budgeted expenditure

$

This number/amount is calculated.

Total grant balance

$

This number/amount is calculated.

Value with money

Please highlight any relevant justification for your proposed costings. This will assist assessors to determine value with money. *

Word count:
Must be no more than 150 words.

Other income sources

In the coming year do you expect to receive other Federal/State/Territory/Local government, philanthropic funding or funding from other sources to support this activity? *

○ Yes ○ No

Other income

Please detail the other income sources below.

Click **Add More** for additional rows.

Income source	Purpose	Cash or In-kind	Amount
			Must be a dollar amount.

Total other income

This number/amount is calculated.

Value of Indigenous Business

What do you estimate will be the total value of goods and services provided by Indigenous businesses to your organisation during the funding period?

Indigenous business - Any business that is 50 per cent or more owned by Aboriginal or Torres Strait Islander people.

Goods and services can include any of the things that enable your organisation to deliver the art activity. Examples include: recruitment services, art materials supplier, IT support, Stories Art Money (SAM) registration, vehicle maintenance, purchases from the local store, catering services, promotional services etc. For art fairs and other marketing events, goods and services may also include suppliers of the art for sale at your event.

*

Must be a dollar amount.

What types of goods and services will be included? *

Responses to the assessment criteria

* indicates a required field

Assessment criterion 1: Contribution to IVAIS program outcomes, 30%

Describe how the proposed activity will contribute to the IVAIS program outcomes. In your response, explain:

- who will participate in or benefit from the activity
- the economic, employment, professional or market opportunities expected
- the expected effect on the production, exhibition, promotion, sale or collection of Indigenous visual art
- how the activity will improve capability, sustainability, innovation or market reach
- the measurable results you expect to achieve.

*

Word count:
Must be no more than 400 words.
Refer to IVAIS Guidelines for further information.

Current employees

These numbers should include art centre managers, chief executive officers, arts workers, etc.

Number of male employees *

Must be a number.

Number of female employees *

Must be a number.

Number of Non-binary employees *

Must be a number.

Total project team

This number/amount is calculated.

Out of the above personnel, please provide how many identify as follows:

Number of employees that identify as Aboriginal and/or Torres Strait Islander *

Number of employees that identify as persons with disability *

Must be a number.
In relation to a project team that includes Aboriginal or Torres Strait Islander peoples.

Must be a number.
In relation to a project team that includes persons with disability.

Is the project disability led? *

○ Yes ○ No

A disability-led project is defined as one in which people with disability themselves are leading the creative development process.

Indigenous artists

Please provide an estimate of the number of Indigenous artists you expect to participate in or benefit from the activity.

Number of male Indigenous artists *

Must be a number.

Number of female Indigenous artists *

Must be a number.

Number of gender X or non-binary Indigenous artists *

Must be a number.

Total Indigenous artists

This number/amount is calculated.

Professional development and training

Please list formal key professional development and training you plan to provide artists, board directors, and staff if relevant for this funding request. For example, technical art training, visiting artists, director governance training, conference or art fair attendance or arts worker skills training. Create a row for each professional development/ training item.

Click **Add More** for additional rows.

Who	Development and training type	Number of people receiving training	Description
		Must be a number.	
Other:			

Professional opportunities for Indigenous artists

Please list, if any, the key professional opportunities you plan to provide to Indigenous artists if relevant for this funding request. For example, art studio access, marketing, distribution and sales or exhibition planning etc. Create a row for each opportunity.

Click **Add More** for additional rows.

Opportunity	Description

Industry events and exhibitions

Please list national and/or international events (these may include but are not limited to, exhibitions or the attendance at art fairs) that your organisation plans to participate in or host during all applicable funding years if relevant for this funding request.

Click **Add More** for additional rows.

Event/Exhibition title	Date	Address	Venue Status
	Must be a date.	Suburb/Town, State/ Province, Postcode, and Country are required.	

What will be the main art mediums used by the artists undertaking the funded activity? *

☐ Textiles ☐ Screen-printed textiles ☐ Printmaking ☐ Jewellery
☐ Photography ☐ Ceramics ☐ Sculpture and installation ☐ Other:
☐ Weaving ☐ Painting ☐ Screen based art

Art sales

Will your activity generate art sales? *

○ Yes ○ No

How many artworks do you expect to sell? *

Must be a number.
Art works may include works in any medium and should exclude merchandise and publications. For activities longer than a year, please give the average expected sales per financial year.

What is the expected total income from art sales? *

Must be a dollar amount.
Enter the expected gross value of the works to be sold, not the income to the organisation or artists from sales. For activities longer than a year, please give the average expected gross value of the works to be sold per financial year.

How much would you expect to pay

Must be a dollar amount.

Indigenous artists from these sales? *

What is your anticipated sales method - i.e. consignment, total acquisition or both?

Please outline your sales methods. For the *Sales Methods* listed below that you do not use, type '0' in the related fields.

Click **Add More** for additional rows.

Sales method	Percentage of sales	Commission percentage paid to artists
Acquisition		
Consignment		
Please add new rows to list other sales methods.	What percentage of sales is attributed to each method. E.g. 70% Acquisition = '70' and 30% Consignment = '30'. Must be a number.	Write the commission percentage for the Sales Method paid to artists. E.g. 15% would = '15'. Must be a number.

If artwork is on consignment, has payment been provided to the artist upon receipt of the artwork (prior to sale)? (e.g. some art centres take this approach in community to provide cashflow to the artists) *

○ Yes ○ No

Please provide further detail *

Word count:
Must be no more than 100 words.

Accessibility planning

The Australian Government is committed to equity and equitable access to the arts for artists, screen practitioners, arts workers and audiences with disability. Applicants should plan to ensure their project is accessible.

It is important to us that engaging arts experiences are accessible to all Australians. One in six Australians has a disability. Many more do not identify as having disability but still experience barriers to access. For example, parents with prams can experience similar access barriers to a wheelchair user. Australians of all ages who are hard of hearing or have low vision often encounter similar barriers to those who identify as d/Deaf or b/Blind. Accessibility is for everyone.

Your project should consider addressing barriers for people with lived experience of disability whether that's visible or invisible, sensory or physical, cognitive, intellectual or developmental, neurodiverse, or related to mental health or illness.

More information and resources, including *Equity: the Arts and Disability Associated Plan*, can be found on the Office for the Arts website: Arts and Disability | Office for the Arts

Arts and disability peak organisations across Australia also have a range of practical resources to assist in improving the accessibility of your project. For example, Accessible Arts, Access2Arts and Arts Access Victoria have developed relevant resources that can help you consider accessibility, including:

- Access Checklists – to help in improving access and developing audiences for your project
- Accessibility Symbols - for communications materials supporting your project
- Fact sheets on accessibility
- Links to the state and territory peak organisations for arts and disability can be found here: Helpful links | Office for the Arts

How you will make your project accessible, including for people with a disability? *

Word count:
Must be no more than 300 words.

If you have an accessibility plan, please upload it below.
Attach a file:

Please note, information collected on this page may contribute to statistics which help us to build a nationwide picture of the composition of those who have access to, participate in or benefit from Australian government arts programs. If used, any information you provide will be highly aggregated and not identifiable to any particular region or community.

Responses to the assessment criteria (cont)

* indicates a required field

Assessment criterion 2: Alignment with the Indigenous Art Centre Framework, 30%

Explain what your activity will do to align with each of the six result areas where relevant to your organisation. In your response, briefly outline the expected result or evidence (measure, deliverable or other evidence)

Please refer to the Indigenous Art Centre Framework when responding to this section. The Framework is available on the IVAIS website.

You are encouraged to respond to all questions for your organisation and activity. Where a question is not applicable, you can write "NIL" and provide a brief explanation as to why.

1. Artists and industry *

Word count:
Must be no more than 100 words.

2. Culture and community *

Word count:
Must be no more than 100 words.

3. Marketing and promotion *

Word count:
Must be no more than 100 words.

4. Business management

Word count:
Must be no more than 100 words.

5. Employment, professional development and training *

Word count:
Must be no more than 100 words.

6. Resources and infrastructure *

Word count:
Must be no more than 100 words.

Assessment criterion 3: Expertise and capacity, 20%

Explain why your organisation can successfully deliver the proposed activity. In your response, address:

- experience delivering comparable activities or managing grants
- the roles and relevant experience of key personnel
- governance and decision-making arrangements
- financial capacity
- the principal delivery risks and controls.

*

Word count:
Must be no more than 350 words.

Assessment criterion 4: Demonstrated need, 20%

Explain why IVAIS funding is needed. In your response, address:

- the problem, gap or opportunity the activity responds to
- what would not occur, or would occur at a reduced scale, without the grant
- community, artist, industry, CEO or board support
- other funding or in-kind support
- how the activity complements rather than duplicates services available in the community or region.

*

Word count:
Must be no more than 300 words.

Supporting material

Supporting material

To support your application, you are invited to upload any additional information that will help the Department understand your proposal. This may include additional governance documents, letters of support, or other relevant supporting material. Information provided should be proportionate to the level of funding sought.

Upload files Attach a file:

Maximum file size for each file is 25MB

Websites, media coverage, a video or images

You can provide additional supporting information by uploading documents to this application or providing links to web-based material.

- PDF files are the preferred method for attaching documents
- URL links are the preferred method for submitting images or videos
- To ensure your supporting documentation is accessible to assessors, please **do not** use links to cloud storage sites (such as Dropbox, Google Drive or OneDrive).

Link or social media handle	Description

Certification

* indicates a required field

As the signatory I am authorised by my organisation to complete this IVAIS application form and certify that: *

☐ I acknowledge that the Department may refer this form, or any part of it, to other government agencies for assessment, reporting, advice or comment.
☐ To the best of my knowledge the statements made in this form are true.
☐ I have to undertake the activity as described in the Grant Agreement and acknowledge that I cannot change the approved activity.
☐ I acknowledge that I cannot make a significant budget variation without prior approval and I will notify the Department as early as possible to seek approval for a variation if required.
☐ I will continue to provide reports to the Department in accordance with the requirements of the Grant Agreement.

At least 5 choices must be selected.

Please note:

The Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts may use the information collected in this form, to administer this grant under the Indigenous Visual Arts Industry Support Program and assist us to:

1. Comply with the Australian Government requirements to publish the details of all recipient organisations on GrantConnect.
2. Inform staff, administering, negotiating and establishing grants, of risk and issues that need to be addressed in the grant agreement for that program.

For further information about our privacy obligations, (including in relation to how to access or correct personal information or make a complaint) and our contact details for privacy matters, please see our Privacy Policy.

Declaration *

○ I confirm that I understand and agree to the statements above and acknowledge that giving false or misleading information to the Department is a serious offence under Section 137.1 of the Criminal Code Act 1995 (Cth)