

Guidance for Expert Examiners

What is an Expert Examiner?

Australia's movable cultural heritage is protected by our laws. The [Protection of Movable Cultural Heritage Act 1986](#) (the Act) and the [Protection of Movable Cultural Heritage Regulations 2018](#) (the Regulations) protect Australia's movable cultural heritage by creating a framework for the regulation of the export of 'Australian Protected Objects' (APOs).

The Act also enables the return of objects of foreign cultural heritage that have been illegally exported and imported into Australia, under certain conditions. Among other matters, the Act gives effect to Australia's obligations to the UNESCO Convention on the Means of Prohibiting the Illicit Import, Export and Transfer of Ownership of Cultural Property 1970.

Expert Examiners are drawn from a range of cultural institutions, universities, art and cultural heritage firms, consultants, auction houses and historical societies. They are recognised experts in a particular field, and are appointed on the basis of their employment, professional qualifications and expertise in their chosen field.

The role of the Expert Examiner is to make a recommendation on the APO status of an object and whether or not Australia's cultural heritage will be diminished should the object or objects be exported, be it permanently or temporarily. This recommendation is then considered by the National Cultural Heritage Committee, who make a recommendation to the Minister, or their delegate, who then makes the final decision.

From time to time the Department may seek assistance from Expert Examiners in areas outside of Australian cultural property, in relation to protected objects of foreign countries. The role of the Expert Examiner in such instances is to provide advice relating to the authenticity, origin and significance of objects, and movement patterns of cultural property from that country.

For enquiries or assistance, please call 1800 819 461 or email movable.heritage@arts.gov.au

Privacy and use of information

In order to process your application, we need to collect some of your personal information through this form (such as your name and contact details).

The personal information you provide may be shared with the Minister for the Arts, persons holding or occupying a number of Senior Executive Service positions in the Department, the National Cultural Heritage Committee, and other Departmental officers who are involved in dealing with your application.

The Department will not otherwise disclose your personal information to any third parties, other than where disclosure is permitted or required by law or we have your express agreement to do so. Do not provide personal information of any third parties, for example your referees, without their permission and understanding.

For further information about our privacy obligations (including in relation to how to access or correct personal information or make a complaint) and our contact details for privacy matters, please see the Department's [Privacy policy](#).

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All other information provided in this application will be treated as confidential and will not be further disclosed except to the extent required in order to administer the Act or by law, a Minister or the Parliament.

False and misleading information

Giving false or misleading information is a serious offence under the [Criminal Code Act 1995](#). Penalties may apply for the making of false or misleading statements in, or the giving of false information in connection with, your application.

You should ensure that the information included in your application and any documents you provide are complete and accurate to the best of your knowledge.

Applicant details and experience

* indicates a required field

Name *

Title	First Name	Last Name

Address *

Address

Phone number *

Mobile phone number

Email *

Must be an email address.

This is an application for: *

- ☐ New individual Expert Examiner
- ☐ New Expert Examiner on behalf of an organisation
- ☐ Pre-approved individual Expert Examiner
- ☐ Pre-approved Expert Examiner on behalf of an organisation

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Organisation name *

Employment and experience

Current position *

Current organisation: *

Committee or Board memberships relevant to being an Expert Examiner: *

Volunteer work relevant to being an Expert Examiner: *

Memberships of professional bodies: *

Employment and experience

If this information has changed since you registered as an Expert Examiner, please update as required.

Current position *

Current organisation: *

Committee or Board memberships relevant to being an Expert Examiner:

Volunteer work relevant to being an Expert Examiner:

Memberships of professional bodies:

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Qualifications

Include any academic, trade or other relevant qualifications to being an Expert Examiner: *

Qualifications

If this information has changed since you registered as an Expert Examiner, please update as required.

Include any academic, trade or other relevant qualifications to being an Expert Examiner:

Is your expertise in Australian cultural heritage or foreign cultural heritage? *

- ☐ Australian cultural heritage
- ☐ Foreign cultural heritage

At least 1 choice must be selected.

Expertise - Australian cultural heritage

Check the part(s) of the National Cultural Heritage Control List your expertise relates to: *

- ☐ Part 1 - Objects of Australian Aboriginal and Torres Strait Islander heritage
- ☐ Part 2 - Archaeological objects
- ☐ Part 3 - Natural science objects
- ☐ Part 4 - Objects of applied science or technology
- ☐ Part 5 - Objects of fine or decorative art
- ☐ Part 6 - Objects of documentary heritage
- ☐ Part 7 - Numismatic objects
- ☐ Part 8 - Philatelic objects
- ☐ Part 9 - Objects of historical significance

At least 1 choice must be selected.

Part 1 - Objects of Australian Aboriginal and Torres Strait Islander heritage

This Part lists objects under the category 'Objects of Australian Aboriginal and Torres Strait Islander heritage'.

Note:

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- **To be eligible under this Part of the Control List, applicants need to demonstrate experience working with relevant First Nations communities on restricted objects.**
- Part 5 deals with objects of Aboriginal or Torres Strait Islander fine or decorative arts created specifically for sale.

Objects in this category:

- are of cultural significance to Aboriginal or Torres Strait Islander people; or made by Aboriginal or Torres Strait Islander people; and
- are not created specifically for sale.

Please select any of the following that may be relevant to your expertise. *

- ☐ Sacred and secret ritual objects
- ☐ Bark and log coffins used as traditional burial objects
- ☐ Human remains
- ☐ Rock art
- ☐ Dendroglyphs
- ☐ None of the above

Other objects in this category include:

- Objects relating to famous and important Aboriginal or Torres Strait Islander people, or to other persons significant in Aboriginal or Torres Strait Islander history
- Objects made on missions or reserves
- Objects relating to the development of Aboriginal or Torres Strait Islander protest and self-help movements
- Original documents, photographs, drawings, sound recordings, film and video recordings and any similar records relating to objects included in this category

Briefly outline your areas of expertise in relation to the above. *

Part 2 - Archaeological objects

This Part lists objects of the category Archaeological objects.

Objects in this category:

- are of significance to Australia;
- are Indigenous or non-Indigenous objects that were recovered after remaining for at least 50 years in the place from which they were removed; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

Please select any of the following that may be relevant to your expertise. *

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- ☐ Objects relating to seagoing exploration, transportation, supply and commerce, including ordnance, coins, ships' gear, anchors, cargo and personal items from shipwrecks, sunken ships and landfalls, ships' logbooks and other documentation
- ☐ Objects relating to military activity
- ☐ Objects relating to the exploration of Australia and to the colonisation and development of Australia by non-Indigenous peoples
- ☐ Objects relating to convict transportation and settlement
- ☐ Objects relating to relations between Indigenous and non-Indigenous peoples
- ☐ Objects relating to missionary activity
- ☐ Objects (including documentation) relating to the history of mining, processing, industry, technology and manufacture in Australia
- ☐ Objects relating to the development of the pastoral industry and other land industries
- ☐ Objects relating to whaling and sealing
- ☐ Objects relating to visits to, or settlement in, Australia of identifiable cultural minorities
- ☐ Biological or ethnographic objects or collections
- ☐ Human remains, other than remains mentioned in Part 1
- ☐ Organic remains associated with, or representative of, a prehistoric or historic culture
- ☐ Archaeological objects not mentioned in this clause relating to persons, places or events significant in the history of Australia
- ☐ Unclassified material recovered, as mentioned in paragraph 7(1)(a) of the Act, for archaeological study
- ☐ Material related to any object mentioned in this clause that adds significantly to Australian historical or scientific information

At least 1 choice must be selected.

Briefly outline any specific expertise in relation to the above.

Optional

Part 3 - Natural science objects

This Part lists objects of the category Natural science objects.

Objects in this category:

- are of significance to Australia; and
- are not adequately represented in public collections in Australia.

Note: An object of a kind well represented in public collections in Australia may nevertheless not be adequately represented because of the object's quality or because of the place where the object was collected.

Please select any of the following that may be relevant to your expertise. *

- ☐ Any palaeontological object
- ☐ Any mineral object not otherwise mentioned (having a current Australian market value of at least \$10,000)
- ☐ Any gold nugget (having a current Australian market value of at least \$250,000)
- ☐ Any diamond or sapphire (having a current Australian market value of at least \$250,000)
- ☐ Any opal (having a current Australian market value of at least \$100,000)
- ☐ Any other gemstone (having a current Australian market value of at least \$25,000)
- ☐ Any meteorite
- ☐ Any type specimen of present day flora or fauna, a palaeontological object or a mineral if: (i) the type specimen is not lodged in an overseas collecting institution; or (ii) a permit

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under Part 13A of the Environment Protection and Biodiversity Conservation Act 1999 is not in force for the type specimen.

At least 1 choice must be selected.

Briefly outline any specific expertise in relation to the above. *

E.g. It would be helpful to understand the areas of your expertise. For instance, your expertise may be in specific time periods or relate to particular geographic locations.

Part 4 - Objects of applied science or technology

This Part lists objects of the category Objects of applied science or technology.

Objects in this category:

- are of significance to Australia; and
- are:
 - of Australian origin - it was made in Australia at least 30 years ago; or
 - that has substantial Australian content - the Australian content was made in Australia at least 30 years ago; or
 - that is not of Australian origin - it was in use in Australia at least 30 years ago; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

Please select any of the following that may be relevant to your expertise. *

- ☐ Any agricultural object
- ☐ Any engineering object
- ☐ Any object of air transport
- ☐ Any object of rail transport
- ☐ Any object of road transport
- ☐ Any object of scientific interest
- ☐ Any object of water transport
- ☐ Any object of weaponry, including any aircraft, vehicle, vessel, weapon, or a related component or related equipment, used or intended for use in warfare involving Australia either in Australia or overseas (but not currently in use for the Australian Defence Force)

At least 1 choice must be selected.

Briefly outline your areas of expertise in relation to the above. *

E.g. For an objects of air transport it would be helpful to understand the areas of your expertise. For instance your expertise may be in, airships, gliders, power-driven aircraft, military aircraft, specific periods of manufacture etc.

Part 5 - Objects of fine or decorative art

This Part lists objects of the category Objects of fine or decorative art.

Objects in this category:

- are Australia-related objects; and

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- are at least 30 years old.

'Australia-related object' means an object designed or made in or outside Australia by an Australian; or in Australia by a foreign person who worked or resided here; or outside Australia by a foreign person, if the object incorporates Australian motifs or is otherwise relevant to Australia.

Please select any of the following that may be relevant to your expertise. *

- ☐ Pre-1901 Aboriginal or Torres Strait Islander artworks (with a current Australian market value of at least \$25,000)
- ☐ Pre-1960 Aboriginal or Torres Strait Islander bark paintings or sculptures (with a current Australian market value of at least \$25,000)
- ☐ Watercolours, pastels, drawings, sketches and other similar works (with a current Australian market value of at least \$40,000)
- ☐ Aboriginal desert paintings, including pre-1974 Aboriginal Papunya paintings, (with a current Australian market value of at least \$100,000)
- ☐ Aboriginal Kimberley paintings on canvas (with a current Australian market value of at least \$100,000)
- ☐ Other oil and acrylic paintings (with a current Australian market value of at least \$350,000)
- ☐ Aboriginal or Torres Strait Islander ochre paintings that are on bark, composition board, wood, cardboard, stone or other similar supports (with a current Australian market value of at least \$20,000)
- ☐ Prints, posters, photographs and similar works of art with potential for multiple production (with a current Australian market value of at least \$10,000)
- ☐ Textiles, including tapestries, carpets and batiks (with a current Australian market value of at least \$10,000)
- ☐ Sculptures (with a current Australian market value of at least \$30,000)
- ☐ Furniture (with a current Australian market value of at least \$30,000)
- ☐ Jewellery (with a current Australian market value of at least \$40,000)
- ☐ Clocks and watches (with a current Australian market value of at least \$40,000)
- ☐ Musical instruments (with a current Australian market value of at least \$10,000)
- ☐ Architectural fittings and decoration and interior decoration (with a current Australian market value of at least \$15,000)
- ☐ Objects made from precious metals (with a current Australian market value of at least \$25,000)
- ☐ Other:

At least 1 choice must be selected.

Briefly outline your areas of expertise in relation to the above. *

Part 6 - Objects of documentary heritage

This Part lists objects of the category Objects of documentary heritage.

Objects in this category:

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- are of significance to Australia; and
- are at least 30 years old; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

document means any written or printed material, or any article on which information has been stored or recorded either mechanically or electronically, and includes:

- (a) a book, letter, ledger, register, pamphlet or similar article; and
- (b) a sound recording, a film, television or video production, or any other production that includes moving images or recorded sounds; and
- (c) a map, plan, photograph, drawing or other graphic; and
- (d) an article that forms part of government records or archives of the Commonwealth, a State or a Territory, a Commonwealth, State or Territory authority, the Governor-General or the Governor of a State, only if, because of a law of the Commonwealth, a State or a Territory in relation to the article, the article must be kept permanently in Australia.

government records or archives has the meaning given by any relevant law of interpretation of the government of the Commonwealth or the State or Territory that created, or has custody or control of, the records or archives.

Briefly outline your areas of expertise in relation to the above. *

E.g. It would be helpful to understand the areas of your expertise. For instance, your expertise may be in photography, maps, written materials, specific subjects or time periods.

Part 7 - Numismatic objects

This Part lists objects of the category Numismatic objects.

Victoria Cross medals awarded to a person mentioned in section 7.3 of the [Control List](#) are in this category.

Other objects in this category:

- are of significance to Australia; and
- have a current Australian market of \$15,000; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

Please select any of the following that may be relevant to your expertise. *

- ☐ Victoria Cross medals
- ☐ Any other medal or decoration, civil or military in nature (other than a campaign medal), awarded to a person ordinarily resident in Australia at the time of the award or at the time of service or circumstance to which the award relates.
- ☐ A badge, token or charm, coin or paper money
- ☐ A pattern, proof or specimen striking

At least 1 choice must be selected.

Briefly outline your areas of expertise in relation to the above. *

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Part 8 - Philatelic objects

This Part lists objects of the category Philatelic objects.

Objects in this category:

- are of significance to Australia; and
- are objects of which no more than 2 examples are known to exist in Australia; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

Please select any of the following that may be relevant to your expertise. *

- ☐ A postal marking, or postage or revenue stamp
- ☐ Any material used in the design, production, usage or collection of stamps
- ☐ A stamp collection of substantial importance that has won an award known as a Large Gold medal in international competition, or has a current Australian market value of at least \$150,000

At least 1 choice must be selected.

Briefly outline any specific expertise in relation to the above.

Optional

Part 9 - Objects of historical significance

This Part lists objects of the category Objects of historical significance.

Objects in this category:

- are associated with a person, activity, event, place or business enterprise, notable in Australian history; and
- are at least 30 years old; and
- are not represented in at least 2 public collections in Australia by an object of equivalent quality.

Please select any of the following that may be relevant to your expertise. *

- ☐ Objects of heraldry
- ☐ Objects relating to Australian military history
- ☐ Objects relating to domestic life, including buildings, fixtures and decorations, equipment and furniture, costumes and textiles and personal effects
- ☐ Objects relating to work life, including specialised trades and labour material, trade unionism, company activity and corporate identity, trade and commerce
- ☐ Objects relating to courts and tribunals, law enforcement including the police, law-breakers, convicts and prison life
- ☐ Objects relating to education
- ☐ Objects relating to health and medicine

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- ☐ Objects relating to arts and crafts
- ☐ Objects relating to leisure and recreation, including all forms of sport, entertainment and tourism
- ☐ Objects relating to politics
- ☐ Objects relating to exploration
- ☐ Objects relating to migration
- ☐ Objects relating to community activities
- ☐ Objects relating to religion

At least 1 choice must be selected.

Briefly outline your areas of expertise in relation to the above. *

E.g. It would be helpful to understand the areas of your expertise. For instance, your expertise may be in specific time periods or relate to particular geographic locations.

Expertise – foreign cultural heritage

In addition to regulating the export of significant Australian cultural material, the Act also provides for the return of protected foreign cultural property to the requesting foreign country if that property was unlawfully exported from that country and imported into Australia.

On what type(s) of cultural property, from which historical region(s) and/or present-day country/ies, and from which time period(s) are you able to advise? *

Please provide details of your previous experience with such cultural property and/or specific qualifications relevant to that cultural property. *

Referees

* indicates a required field

As an employee of a state or territory government institution or a Commonwealth institution, you have selected to apply as an Expert Examiner on behalf of that organisation.

You must attach a letter of support from your manager below. The letter should recognise that you are applying to be an Expert Examiner on behalf of the organisation. It should also comment on your competence and knowledge in your areas of expertise.

The Australian Government provides for an honorarium payment of \$350 (GST exclusive) per Significance Assessment for Australian cultural property. Expert Examiners who are registered as independent are paid this honorarium directly.

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*For Expert Examiners who are registered as an employee of a state or territory government institution, payment is made to the institution. Expert Examiners who are registered as an employee of a Commonwealth government institution do **not** receive a payment as these duties are considered to form part of their employment.*

Letter of support from your manager *

Attach a file:

Please provide details for two referees able to comment on your competence and knowledge in your areas of expertise.

The Australian Government provides for an honorarium payment of \$350 (GST exclusive) per Significance Assessment for Australian cultural property. Expert Examiners who are registered as independent are paid this honorarium directly.

Referee 1 *

Title First Name Last Name

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Position *

Address *

Address

Phone number *

Must be an Australian phone number.

Mobile phone number

Email *

Must be an email address.

Referee 2 *

Title First Name Last Name

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Position *

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Address *

Address

Phone number *

Must be an Australian phone number.

Mobile phone number**Email ***

Must be an email address.

CV & Declaration

* indicates a required field

Curriculum vitae

Please attach a copy of your curriculum vitae and any additional information you wish to provide to support your application: *

Attach a file:

Statement

*

☐ I declare that all information given in this application is correct

Date of certification: *

Must be a date.